

Solon Academy
(An Ohio Not-for-Profit Corporation)
BOARD MEETING

MINUTES

Solon Academy (the “School”) held a Regular Board Meeting (the “meeting”) on March 21, 2023 at Case Preparatory Academy, 107 S. Arlington Street, Akron 44306.

Board Members in Attendance

Kevin Cook, Vice Chairman
Diana Rosa, Board Treasurer
Greg Wheeler, Board Secretary
Amy Allen, Member

Board Member not in Attendance

Charl Bosman, Chairman

Guests in Attendance:

Wendy Copen, Regional Vice President, ACCEL Schools
Susan Scarponi, Sponsor Representative, Charter School Specialists
Lesley Gillen, Massa Financial Solutions, via Zoom
Mike Garcar, Associate, Callender Law Group, via Zoom
Anne Trakas, Sr. Board Services Manager, Callender Law Group

1. Sign-in / A Call to order

Vice Chairman Cook called the meeting to order at 6:30 p.m. Chairman Bosman excused from the meeting, and Member Cook chaired the meeting.

2. Roll Call of Members Present

Chairman Cook requested a roll call of Board members. The Chairman noted a quorum was present.

3. Acceptance of Agenda

The Agenda for the March 21, 2023 Board Meeting was brought forward for consideration by the Board. Upon Motion duly made by Member Wheeler to adopt the Agenda for the February 21, 2023 Board Meeting without amendment, seconded by Member Rosa, the Motion passed by common consent and without objection.

4. Reports and Updates

a. Head of School/Management Company Report (Ms. Copen)

- i. Head of School Report*
- ii. Superintendent’s Monthly Residency Verification Report*
- iii. Discussion, Corrective Action Plan Update*

Ms. Copen gave the Head of School/Management Company Report.

Achievement was discussed; They are working on pathways; Report cards go out on Friday. Spring Break is the first week of April.

Events were discussed. The Read Across America was well-received. Member Rosa read 'Fox in Socks' to the students. Crazy Sock Day was enjoyed by the students and staff.

The family Read Across America Event was held at Parma Academy. Westlake Academy won the overall competition among the schools for achieving/exceeding the reading goal.

There were three tours today at the School. Enrollment should be close to 50 for next year. Several students were interested in the School from the Cleveland Aquarium event. One student is under testing for an IEP.

Verified FTEs are about 23; there were no changes from the previous month. There was an update on Virtual Kindergarten, and virtual Story Time. An Open House/Easter Egg Hunt is planned to promote the School and increase enrollment.

One Teacher, Mr. McKay, is leaving after Spring Break due to pregnancy. She is Due April 10th. Ma. Ortiz can have all students in class, and Ms. Clayton can fill in as well, as she is a teacher.

b. Sponsor Report (Charter School Specialists)

- i. Fiscal Review Memo, December 2022*
- ii. At-a-Glance Report, February 2023*
- iii. Sponsor Connection, February 2023*
- iv. Discussion, Sponsor Representative Report*

Ms. Scarponi gave the Sponsor Report, and made positive comment about the revised admissions policy.

Literacy continues to be the dominant theme coming from the governor's office. Any changes to the School calendar need to be approved. Ms. Scarponi asked whether Threat Assessment Training was done. Mrs. Copen noted that training was completed and turned into the State.

Chairman Cook asked if the Sponsor was involved in the Backpack Bill? There was discussion that the School may not be affected.

c. Treasurer Report (Massa Financial Solutions, LLC)

- i. Discussion, January 2023 Financial Statement*

Ms. Gillen gave the Treasurer Report. FTEs for March were paid at 22. All obligations have been met, except for the obligation for ACCEL. The April meeting will have the Budget and Five-Year Forecast for consideration by the Board.

d. Legal Update (Callender Law Group)

- i. Discussion, March 2023 Legal Update*
- ii. Review of resolutions on the agenda*

Mr. Garcar gave the Legal Update. The New Business items were reviewed.

e. Acceptance of Reports and Updates; Head of School, Management Company, Sponsor, & Treasurer Reports, and Legal Update

The Acceptance of Reports and Updates was brought forward for consideration by the Board. Upon Motion duly made by Member Allen to accept the Reports and Updates without amendment, seconded by Member Wheeler, the Motion passed by unanimous affirmative vote of members present.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Amy Allen	X		
Kevin Cook	X		
Diana Rosa	X		
Greg Wheeler	X		
Charl Bosman, Chairman			Not present

5. Committee Reports, if submitted.

i. Executive Committee

ii. Audit & Finance Committee

There were no Committee Reports submitted.

6. Old Business

None.

7. New Business

a. Discussion, Adoption/Approval of Minutes, February 21, 2023 Board Meeting

The Minutes of the February 21, 2023 Board Meeting were brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Wheeler to adopt the Minutes of the February 21, 2023 Board Meeting without amendment, seconded by Member Rosa, the Motion passed by unanimous affirmative vote of members present.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Amy Allen	X		
Kevin Cook	X		
Diana Rosa	X		
Greg Wheeler	X		
Charl Bosman, Chairman			Not present

- b. *Resolution, Adoption/Approval of Academic Calendar, 2023/2024 Academic Year*
The Academic Calendar for the 2023/2024 Academic Year was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Wheeler to adopt the Academic Calendar for the 2023/2024 Academic Year without amendment, seconded by Member Rosa, the Motion passed by unanimous affirmative vote of members present.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Amy Allen	X		
Kevin Cook	X		
Diana Rosa	X		
Greg Wheeler	X		
Charl Bosman, Chairman			Not present

- c. *Resolution, Adoption/Approval of Structured Literacy Certification Process*
The Structured Literacy Certification Process was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Wheeler to adopt the Structured Literacy Certification Process without amendment, seconded by Member Rosa, the Motion passed by unanimous affirmative vote of members present.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Amy Allen	X		
Kevin Cook	X		
Diana Rosa	X		
Greg Wheeler	X		
Charl Bosman, Chairman			Not present

- d. *Resolution, Adoption/Approval of First Amendment to Sponsorship Agreement*
The First Amendment to Sponsorship Agreement was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Wheeler to adopt the First Amendment to Sponsorship Agreement without amendment, seconded by Member Rosa, the Motion passed by unanimous affirmative vote of members present.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Amy Allen	X		
Kevin Cook	X		
Diana Rosa	X		
Greg Wheeler	X		
Charl Bosman, Chairman			Not present

- e. *Resolution, Adoption/Approval of Admissions, Open Enrollment, Residency Verification, and Lottery Policy and Procedures (update)*

The Admissions, Open Enrollment, Residency Verification, and Lottery Policy and Procedures (update) was brought forward for consideration by the Board. A discussion was had during the Legal Update. Upon Motion duly made by Member Wheeler to adopt the Admissions, Open Enrollment, Residency Verification, and Lottery Policy and Procedures (update) without amendment, seconded by Member Rosa, the Motion passed by unanimous affirmative vote of members present.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Amy Allen	X		
Kevin Cook	X		
Diana Rosa	X		
Greg Wheeler	X		
Charl Bosman, Chairman			Not present

8. Open Discussion/Public Comment

9. Date/Time/Location of the Next Regular Board Meeting:

There was discussion about the time of the next Board meeting, currently scheduled for 6:30 p.m. Upon Motion duly made by Member Wheeler to move the time of the April 18, 2023 Board meeting from 6:30 p.m. to 6:00 p.m., with the location remaining Solon Academy, 32800 Solon Road, Solon 44139, seconded by Member Rosa, the Motion passed by unanimous affirmative vote of members present. Mrs. Trakas to send out revised Board meeting schedule.

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Amy Allen	X		
Kevin Cook	X		
Diana Rosa	X		
Greg Wheeler	X		
Charl Bosman, Chairman			Not present

Date of next Solon Academy Board meeting:

Tuesday, April 18, 2023 at 6:00 p.m. at Solon Academy, 32800 Solon Road, Solon 44139.

10. Adjournment

There being no further business to come before the Board, the March 21, 2023 meeting of Solon Academy was adjourned by common consent and without objection. The meeting adjourned at 6:47 p.m.



APPROVAL AND ADOPTION OF MINUTES

Motion to approve and adopt minutes of the March 21, 2023 Regular Board meeting of Solon

Academy, with/without amendments, made by WHEELER,

seconded by ALLEN.

Roll Call:

Board Member <i>Name/Initials</i>	AYE	NAY	OTHER <i>(Not Present, Abstain, etc.)</i>
Amy Allen			
Kevin Cook			
Diana Rosa			<u>NOT PRESENT</u>
Greg Wheeler	<u>GW</u>		
Charl Bosman, Chairman	<u>CB</u>		

Executed and adopted by a vote of the Board on this 16th day of MAY,
2023.



*Charl Bosman, Chairman
Solon Academy*